European Union Academic Programme Hong Kong Student Internship

The EUAP is a consortium of four universities in Hong Kong (Hong Kong Baptist University, The University of Hong Kong, The Chinese University of Hong Kong and Lingnan University), co-financed by the European Commission. It is designed to strengthen EU-Hong Kong relations through academic work and enhance the understanding of the EU in Asia. It cooperates closely with the diplomatic representatives of the EU and EU member states as well as European chambers of commerce and a large number of institutions in Europe.

We are constantly seeking for interested students to join our team in the form of an internship. The student internship is suitable in particular for universities students who are interested in EU/EU-related issues and would like to gain some practical working experience.

Description of the tasks:
Assist in
- maintaining and extending the EUAP website and social media platforms (Facebook, Twitter, Youtube, Weibo)
- organizing and promoting EUAP events
- conducting researching on chosen EU / EU-HK topics
- handling general administration work including data entry and filing

Requirement:
- Fluent in Cantonese or/and English (spoken and written). Knowledge in another European language is an advantage
- Knowledge in EU/European issues is an advantage
- Proficiency in Microsoft Office software (Word, Excel and Powerpoint) and basic skills in webpage editing
- Able to work independently under occasion supervision
- Students from all disciplines are welcome
Conditions:

- The internship is unpaid, but an amount of transportation subsidy would be provided.
- The internship can either be in full-time or part-time basis.
- A recommendation letter will be given to the interns who accomplish the whole programme and meet the requirements of his/her supervisor with satisfaction.

Contact:

Interested parties please submit your CV and indicate your available working hours and period via euaphk@hkbu.edu.hk.

For any inquiries, please contact Mr. Martin Ho or Ms. Doris Lee at 3411-6598 or via the above e-mail.